



VACANCY FOR THE POSITION OF SENIOR EXECUTIVE GIBRALTAR FINANCE

Job Description - Senior Executive Gibraltar Finance

Reporting to: Finance Centre Director / CEO Gibraltar Finance

Location: Suite 761, Europort, Gibraltar or at any other location as may be required from time to time

Job purpose: Support the Finance Centre Director / CEO Gibraltar Finance across a broad range of areas and responsibilities but the main emphasis will be new business development for the following two industry sectors:

**Insurance & Insurance Mediation
Funds & Investment Services**

Further Information: For any further particulars surrounding this position please contact the GDC Secretary at debbie.garcia@gibraltar.gov.gi

Key responsibilities:

1. Promote Gibraltar as a financial centre of choice to external individual and corporate investors
2. Identify key prospects within the target markets and implement a marketing strategy
3. Engage with Government Departments, other agencies and the private sector to ensure an excellent working relationship
4. Marketing, public relations and product development
5. Implement and develop of new legislation
6. Represent Gibraltar Finance and participate in external presentations
7. Knowledge of financial services legislation in Gibraltar
8. Understanding the regulatory environment and practices
9. General knowledge of Gibraltar's taxation regime
10. Understanding of key features of competitor financial centres

A successful candidate should have these personal attributes:

1. A proven track record in financial services
2. Self-driven, results-oriented with a positive outlook and a focus on quality
3. A team-player
4. Capable of delivering excellent presentations to large audiences and have good media-liaison skills
5. Well-presented and businesslike
6. Mature, credible and comfortable in dealing with senior executives in the private sector
7. Excellent face-to-face, video conferencing and telephone communicator with good word, excel and power point skills

The successful applicant may be required to undertake additional duties and will be required to travel overseas on a regular basis, primarily but not limited to the UK.

Applications on the GDC Application form, qualifications and vetting forms should be emailed to debbie.garcia@gibraltar.gov.gi by close of business on **16:15 hours on Friday 12 May 2023**.

Application forms and Vetting forms can be obtained from www.gibraltar.gov.gi/new/press-releases.